

The Roofing Store

Dispatch Supervisor

Lead our dispatch area and continue to deliver the best possible customer service within our multifaceted steel business!

- **Fantastic benefits and staff discounts - no parking issues**
- **Be our next success story z**
- **Logistics experience within the Steel Industry ideal!**

About our company:

The Roofing Store is a leading New Zealand owned and operated company producing quality lightweight roofing solutions, a true innovator in the industry.

About the role:

Reporting to the Production Manager – you will play a key role ensuring our distribution and dispatch operate like clockwork! This means you will manage the entire dispatching function hands-on, as well as leading your team in a motivated and productive way.

A result focused individual with a keen eye for quality, to oversee the day to day operations of the dispatch function:

- Increase customer satisfaction through excellence in receiving, dispatching and assuring quality of products, accessories and consumables
- Preparing stock for dispatch
- Oversee and manage freight and logistics budgets
- Coordinate all trucking and external transport requirements
- Control stock levels and movements
- Coil management
- Packaging and quality control checks
- Improve efficiencies and supervision of a dispatcher

Our ideal candidate will have the following skills/experience:

- At least 5 plus years' dispatch supervisory experience and 5 years within a dispatch/warehousing and production environment
- Forklift, gantry and full drivers licence is essential
- Good written and verbal communication skills
- Computer skills at intermediately level
- Knowledge of an Oracle based ERP system (preferable not essential)
- Understanding customer needs within a manufacturing/ building and construction environment
- Experiences with cost control would make you a great candidate!

What we have on offer:

- The opportunity to get involved with a successful and growing company
- The offered package includes medical, life and income protection insurance, great staff benefits, free parking, competitive remuneration and bonus systems.

Please send your CV & Cover Letter through to careers@theroofingstore.co.nz or call Natasha on 021 0825 4731 if you have any questions. We look forward to hearing from you!

Unfortunately, we don't always have the time to respond to all applicants. Only candidates who match the required level of skills and experience will be contacted.

